

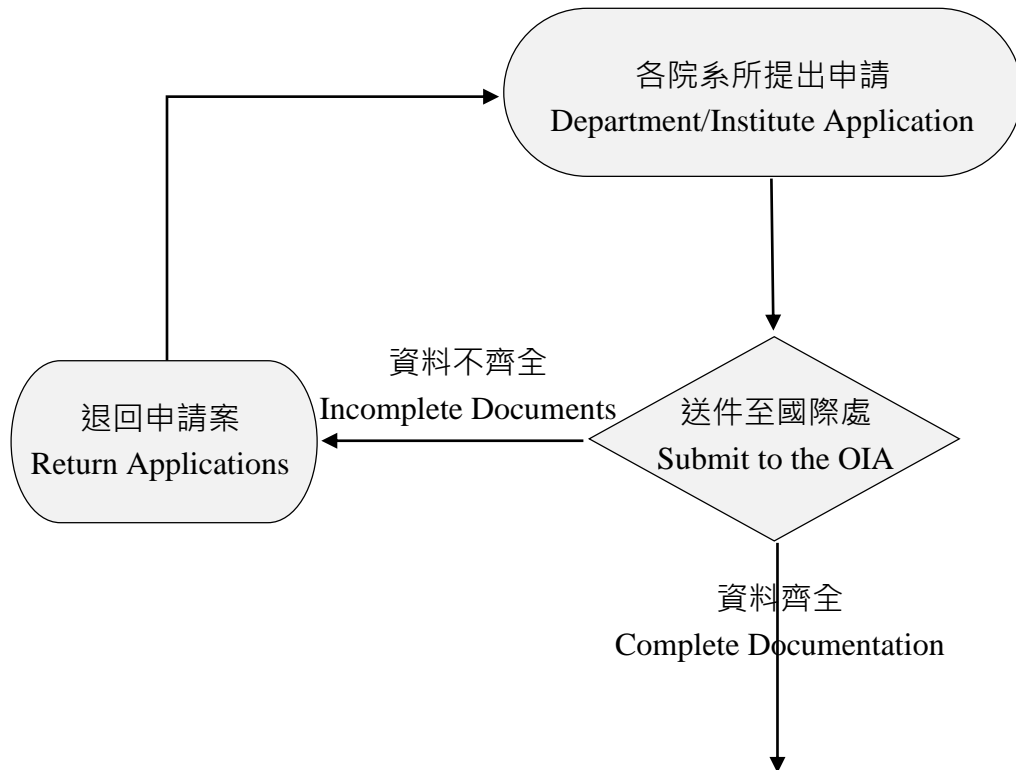
# 推動國際學術合作交流補助作業流程

## Application Procedures for International Academic Cooperation and Exchange Subsidies

每年四月受理申請當年7月~12月份交流計畫案  
Applications are accepted each April for exchange programs scheduled between July and December of the same year.

每年十月受理申請隔年1月~6月份交流計畫案  
Applications are accepted each October for exchange programs to take place between January and June of the following year.

1. 申請書  
Application Form
2. 教育合作交流計畫書  
Educational Cooperation and Exchange Plan
3. 海外單位/機構同意書或邀請函  
Letter of Agreement or Invitation from Overseas Institution/Organization
4. 其他有助審查之資料  
Other materials for review



審查小組審查申請案  
Review by the Review Committee

- 審查原則 Principles of Review :
1. 符合平等互惠精神及該年度國際教育發展重點策  
Aligns with the principles of equity and reciprocity, and supports the strategic focus of international education development for the year.
  2. 有助於提升本校國際合作交流活動  
Contributes to the enhancement of international cooperation and exchange activities.
  3. 補助金額依本校年度預算之實際情形審定  
The amount of the subsidy will be determined based on the University's annual budget.
  4. 已獲得補助項目不重複補助  
Projects that have already been funded will not be funded again.
  5. 各院系所每期以申請一案為限  
Each department/institute is limited to one application per semester.

審查結果  
Review Results

校長核定  
Approval by the  
University President

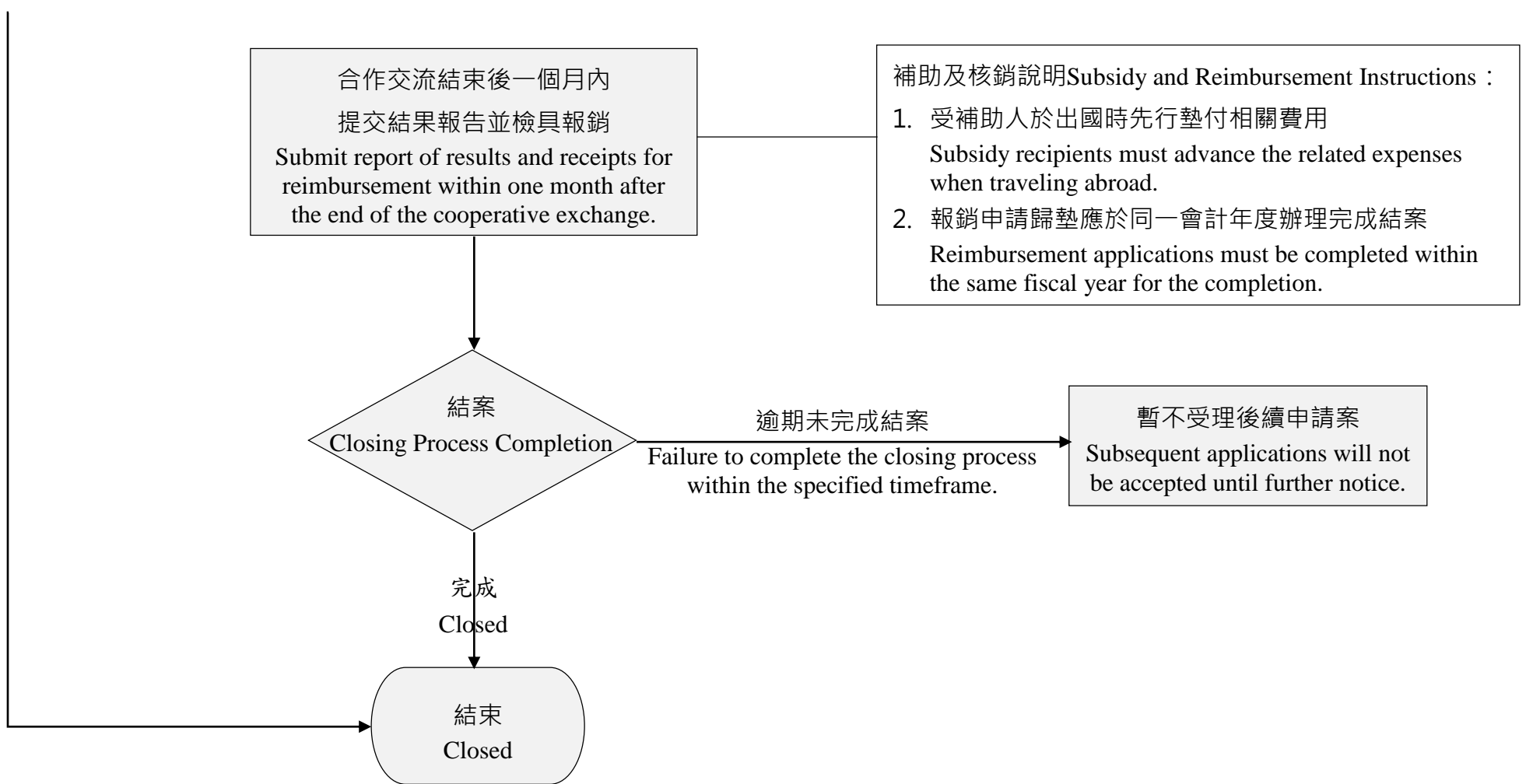
通知受補助人  
Notification to Applicants

未通過

Unsuccessful Applications

通過

Approved Applications



※ 注意事項： 經費申請與核銷方式請參閱「推動國際學術合作交流經費申請與核銷」說明。

**Note:** Please refer to the *Guidelines for Application and Reimbursement of Expenses to Promote International Academic Cooperation and Exchange* for details on application and reimbursement