

Guideline for application (General Exchange Student) 2019-2020

Students from partner universities of Saga University can take almost all the classes (with some exceptions) offered at Saga University (ex. Specialized subject, General education subject, Japanese language course, etc.).

1. Eligibility

1) Status

- The applicants must be enrolled in full-time degree programs at overseas universities that have concluded a student exchange agreement or memorandum of student exchange with Saga University.
- The student must be enrolled as a full-time student at the home institution throughout the period of study at Saga University.
- An applicant must be undergraduate or master's course student. An applicant must have completed at least one year of study at the home institution in case of undergraduate.

2) Language Proficiency and Requirements

Undergraduate: JLPT N2 or higher

Graduate School: JLPT N1

*For student who is unable to take the JLPT test, we'll consider scores in the section of the Examination for Japanese University Admission for International Students (EJU). Please contact our office if you have taken this examination.

2. Number of students accepted

30 for the academic year 2019-2020

3. Admissions and Period of Study

Exchange students commence their study either in October or April.

Duration of study: Either one semester or two semesters

4. Academic Calendar

The academic year at Saga University is divided into spring and fall semesters.

1) Fall semester 2019:

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|--------------|----------------------------|
| Classes | October 1 to mid-February |
| Winter Break | December 25 to January 7 |
| Exams | February 4 to 14 |
| Spring Break | February 15 to early April |

2) Spring 2020 (**tentative**):

| | |
|--------------|------------------------------|
| Classed | early April to late July |
| Exams | late July to early August |
| Summer Break | early August to September 30 |

5. Number of class hours and Credits

According to Japanese Law, students must be enrolled in more than 7 classes (equivalent to 10 hours) per week. Students who have earned credits are provided with an official academic transcript from Saga University. The student's home institution may determine whether to grant the credits based on this transcript. If graduate students take Japanese Language Course, Saga University will issue Certificate of class. We'll report the number of the credits that each students has earned to the international affairs division or the equivalent of the home university at the end of each semester.

6. Application Procedure

1) Documents required for application

- (1) Application form (photo attached)
- (2) One(1) recommendation letter
- (3) Academic transcripts issued by the student's home institution
- (4) Language proficiency test result (Japanese)
Students must submit JLPT score sheets or the results of the Japanese language section of the Examination for Japanese University Admission for International Students (EJU). If you use the result of the Japanese Language Section of EJU, please contact Center for Promotion of International Exchange, saga University.
- (5) One(1) copy of the certificate of enrollment at the Home institution: issued by the student's home institution
- (6) Application for Certificate of Eligibility (in Excel Format) (photo attached)
- (7) Certificate of Health
- (8) A bank statement of funds available for supporting the applicant's study abroad
- (9) A copy of passport
- (10) Portfolio (only applicable to students in art major) :
Up to ten images/photos of your work. If you include moving images, submit data in the format supported by Windows Media Player or Quick Time Player and within 5 minutes.

2) Application Deadline

Nomination: Fall 2019 May 1, 2019

Spring 2020 November 1, 2019

Complete application forms must reach our office by the following date.

Fall 2019: May 15, 2019

Spring 2020: November 15, 2019

3) How and where to apply

1. First, student's home university will nominate candidates. We'll send the link for nomination to international office.
2. Students will submit all the application to International Office of their home university. Please scan all the documents, except application for Certificate of Eligibility which should be sent in Excel format, and send them by email. Documents should be sent through the international office of your home university. We don't accept any documents sent directly by students. You don't have to send original documents by post.

Where to Send: student-int@mail.admin.saga-u.ac.jp

Person in charge : Ms. Yamada, Center for Promotion of International Exchange

7. Notification of results

The results of the preliminary document screening examination will be made available to students through their home institutions.

Fall 2019: Mid-June, 2019

Spring 2020: Early February, 2020