## National Dong Hwa University – 2023 Spring Semester

Application system open: October 1 ~ November 15, 2022

# A. Registration guide:

### (1) International Exchange Student Application Form (Required)

- -Please log in your account via the link of the notification email at the first time
- -Application system : http://ias.ndhu.edu.tw/inbound
- (2) Registration procedure

Fill the application form > Upload required documents > Finish procedure

- (3) Required documents: (All should convert to JPG file)
  - ID photo (35x45mm) (Required)
  - A copy of passport (Required)
  - Transcript (Required)
  - Student certificate (Required)
  - Adviser application form (Optional)
    - This is optional for graduate applicant only. If the applicant needs to study with an adviser while staying at NDHU, we'd like to ask applicant fill out the form.

## B. Preparation (Before Entering TW):

# (1) Upload Flight Information Reply & Insurance Certificate

- -Please provide your flight information and upload your insurance certificate copy **before January**
- <u>**31, 2023.**</u> All exchange students are required to purchase medical and accident insurance at your own country for staying in Taiwan.
- -Upload System: log in your account <a href="http://ias.ndhu.edu.tw/inbound">http://ias.ndhu.edu.tw/inbound</a>

## (2) Finish Medical Examination

- For short-term students who plan to study in Taiwan at least 3-months but not more than 6-months, please take Health Certificate for Short-Term Students for reference and finish all the required items in your country, which includes "Positive Measles and Rubella Antibody Titers or Measles and Rubella Immunization" and "Chest X-Ray for Tuberculosis".
- -Stay 6 to 12 months: Health Certificate for Residence Application

### C. Admission (After Entering TW)

- (1) Pay Off Your Administration Fee NT 500 dollars/person
  - -It includes the delivery fee of your invitation letter, transcript and certificate, etc.
- (2) Submit Your Medical Examination Report
  - Health Certificate for Short-Term Students or Health Certificate for Residence Application
- (3) Submit The copy of your VISA and Passport

#### D. Contact Information

Ms. Vanessa Wei

Office of International Affairs (OIA), International Students Division (ISSA), NDHU

TEL: +886-3-8905119

E-mail: issa@gms.ndhu.edu.tw

More information: <a href="https://oia.ndhu.edu.tw/visiting-student">https://oia.ndhu.edu.tw/visiting-student</a>